



दि न्यू इंडिया एश्योरन्स कंपनी लिमिटेड
(भारत सरकार का उपक्रम)
सुरत क्षेत्रीय कार्यालय (230000)
THE NEW INDIA ASSURANCE COMPANY LTD.
(Government of India Undertaking)
SURAT REGIONAL OFFICE (230000)

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आज़ादी का
अमृत महोत्सव

पहली मंज़िल, "ए विंग", तिरुपति
प्लाज़ा, बहुमाली बिल्डिंग के नज़दीक,
अठवागेट, सुरत, 395001

1st Floor, "A-Wing", Tirupati
Plaza, Near Family Court,
Athwagate, Surat - 395001

Website: www.newindia.co.in
E-mail: nia.230000@newindia.co.in
■ 0261- 2461589 / 2461690, 2460691, 2461582
CIN: L66000 MH1919 GOI 000526

Date: 19/07/2023

TENDER NO. : SRO/ESTB./ARCHITECT/APPOINTMENT/230000

TENDER NOTICE

The New India Assurance Co. Ltd. intends to invite the tender from the eligible vendors in a **Single Bid system** for the estimation of the work to be done at our company owned flats under Surat Regional Office (230000). It is to be noted that there are total of 12 company owned flats for which the estimation has to be done. The details of the flats are as follows:

Sr. No.	Address of the property proposed for renovation	City where property is located
1.	1002, Sheetal Dhara Apartment, Citylight, Surat	Citylight, Surat
2.	1003, Sheetal Dhara Apartment, Citylight, Surat	Citylight, Surat
3.	903, Sheetal Dhara Apartment, Citylight, Surat	Citylight, Surat
4.	803, Sheetal Dhara Apartment, Citylight, Surat	Citylight, Surat
5.	203, Sheetal Dhara Apartment, Citylight, Surat	Citylight, Surat
6.	2nd Floor-204, Ravi Darshan Apartment, Near Shital Dhara Apartment, CityLight, Surat	Citylight, Surat
7.	1st Floor-2, Dhanpal Apartment, Near kotak House, Ghod Dod Road, Surat	Ghod Dod Road, Surat
8.	1st Floor-1, Dhanpal Apartment, Near kotak House, Ghod Dod Road, Surat	Ghod Dod Road, Surat
9.	5th Floor-501, Aum Apartment, Babu Nagar, Firdaus Building, Navsari	Navsari
10.	5th Floor-503, Aum Apartment, Babu Nagar, Firdaus Building, Navsari	Navsari
11.	3rd Floor-304, Neptune Tower Coop Housing Society Ltd., Charwada Road, Vapi	Vapi
12.	6th Floor-604, Neptune Tower Coop Housing Society Ltd., Charwada Road, Vapi	Vapi

Tender documents and price bid estimation for architect can be downloaded from the Company's website www.newindia.co.in.



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Vendors can submit their Bids on or before 28/07/2023 up to 05:30 pm in a sealed envelope Super-scribed as "Quotation for estimation for the work to be done at company owned flats" in the tender box after getting it in-warded in the register of the Surat RO (230000). The address of the office is as-Estate and Establishment department, C/O The New India Assurance Co. Ltd., Surat Regional Office, 1st Floor, A-Wing, Tirupati Plaza, Athwagate, Surat, 395001.

*Quoted Price should be exclusive of taxes.

Two or more bids from the same vendor will be rejected.

The New India Assurance Co. Ltd does not bind itself to accept any or all the bids and reserves the right to reject any or all bids without assigning any reason.

All updates, corrigendum, addendum etc. will be published on www.newindia.co.in only.



सुभाष मेहता
मुख्य क्षेत्रीय प्रबंधक
सूरत क्षेत्रीय कार्यालय(230000)
SUBHASH MEHTA
CHIEF REGIONAL MANAGER
SURAT REGIONAL OFFICE (230000)

Mr. Subhash Mehta
Deputy General Manager
Surat Regional Office (230000)

As

REGIONAL
THE NEW INDIA ASSURANCE CO. LTD.
 SURAT REGIONAL OFFICE (230000)

1st Floor, "A-Wing" Tirupati Plaza, Near Collector's Office, Athwagate, Surat - 395001
 ☎ 2461589 / 2461690, 2460691, 2461582 Fax: 2461589
 CIN: U99999 MH1919 GOI 000526
 Website: <http://newindia.co.in/>
 (A Govt of India Undertaking)

PRICE BID FOR ARCHITECT		Fee in %
A)	ESTIMATION & TENDERING	
I)	To inspect the premises and to examine the documents available with the Co. for preparing preliminary report based on visual inspection and actual measurement of the premises for formulating action for interior designing and supervision. To prepare preliminary sketch plan, discuss the same with the client and modify the same as per client's requirement. To obtain approval of the client. To prepare detail estimate and get the financial approval of the client.	
II)	To evolve tender documents including works of civil, interior, furnishing, cabling (network &/or electrical), air-conditioning etc. to enable client to invite tenders in 2 bids i.e. Technical Bid & Price Bid. To scrutinize and to evaluate the tenders. To assist and advise the client in shortlisting the technical bids of Contractor. To scrutinize & price bids and recommend the tender to the client.	
B)	SUPERVISION	
	To assist the client in obtaining permission from statutory bodies like Municipal Corporation/Council, State Govt., etc. as applicable. The fees payable to such statutory authorities will be paid by the client. To instruct the contractor about the execution of the work and to finalize time schedule (Bar chart) stated in the tender document. To visit the site regularly to exercise proper quality control on workmanship, materials, etc. To record the measurements of the work duly signed by the representative of the contractor. To certify the bills submitted by the contractor. It should be certified within 7 working days from the date of receipt of the bill. The senior Architect has to visit the site at least twice a week or more no. times if required by the client/company and as per the progress of the work. To post adequate technical staff on daily basis to monitor the quality control on material, workmanship and timely progress and to guide the contractor for proper execution of the work as per the specifications. The architect shall engage consultants in the field of structural work, electrical work, air conditioning work etc. and the architect fees should be inclusive of charges of all such consultants. No fees will be paid on cost of branded items directly purchased by the client. The Architect to ensure that contractor attends to repairs/defects during contract defect liability period and so on. The Architect to ensure for overall quality and speed of the work. This work may be monitored by Central Technical Examiner of Central Vigilance Commissioner and has to be done in accordance with the rules framed by CVC from time to time. The Architect shall also assist the Company in addressing the queries raised by CVC/CTE/Audit CAG as and when necessary.	
	FEE IN TERMS OF % OF TOTAL COST OF PROJECT	%

N.B. :

- Fees may be quoted as in total to the contract value a stage wise.
- Income Tax will be deducted from the bills of the Architect as per rules in force from time to time.
- Service Tax on the professional fees of the Architect will be extra and paid by the Company as per rules in force from time to time.
- It should be noted that the 'cost of the project' on which your fees would be calculated, means the contract value of the project awarded to the shortlisted contractor the 'fees' would be payable only after completion of the specified job in stages of the contract.

PLACE :

DATE :

SIGNATURE & SEAL