

दि न्यू इंडिया एश्योरेंस कंपनी लिमिटेड,

चंडीगढ़ क्षेत्रीय कार्यालय (350000),

36-37, सेक्टर 17 ए, चंडीगढ़-160017,

Ph: 0172-2701756, 2702806, 2704954,

वेबसाइट/ Website: www.newindia.co.in,

CIN Number: L66000MH1919GOI000526



The New India Assurance Co. Ltd,

Chandigarh Regional Office (350000),

36-37, Sector 17A, Chandigarh-160017,

Ph: 0172-2701756, 2702806, 2704954,

वेबसाइट/ Website: www.newindia.co.in,

CIN Number: L66000MH1919GOI000526

11.03.2022

NOTE FOR DEPUTY GENERAL MANAGER

REGIONAL MANAGER

Recommended as per Note

REG. - PROPOSAL FOR SEEKING IN PRINCIPLE APPROVAL FOR THE SHIFTING OF

THE OFFICE PREMISES OF REWARI BRANCH OFFICE (353804) UNDER ROHTAK

DIVISIONAL OFFICE (353800) vis-a vis RELEASE OF RENT FOR THE

PERIOD BEYOND 31.12.2020 (LEASE EXPIRY DATE)

It is submitted that the lease deed of the Branch office, Rewari had expired since 31.12.2020. The landlord Mr. Shivam Chawla had served legal notice dated 27.08.2019 through his counsel Sachin Malik for vacating his premises as he needs it for his bona-fide personal necessity.

Subsequently the matter was taken up with the DO/BO vide letter dated 06.09.2019 for giving suitable reply to his legal notice. Since then the matter was under process for the shifting of the premises to the new one. Further Sr. Branch Manager, Mr. Sanjay Kumar Rohilla informed vide mail dated 19.01.2022 that the present landlord is demanding the rent with 25% increase over the previous rent for the period beyond 31.12.2020 (lease expiry date). The matter was discussed with the officials of DO/BO by the RO Estate Department to prevail upon the landlord for sending his consent for the same rates of rent applicable as on 31.12.2020.

Now we have received mail dated 11.03.2022 from Sr.B.M.Mr.Sanjay Kumar Rohilla informing that the landlord has given his consent for the same rate of rent I.e.Rs14,473/- per month for the period 01.01.2021 to 31.05.2022. The landlord further made a condition that if the premises is not vacated till 31.05.2022, he will charge the rent thrice of this amount which comes to Rs.43,419/- per month beyond 31.05.202

The Sr.Branch Manager,Rewari has also brought into our notice that in the present building there is no parking space for staff/customers, the building is very old and the landlord does not agree for renovation and there is no water back up provided by the landlord resulting in failure of smooth running of the office working.

In view of the above stated reasons we seek your in principle approval for the shifting of the premises to the new place at Rewari by following the guidelines of the Company and also approve the monthly rent of Rs.14,473/- for the period 01.01.2021 to 31.05.2022.

Submitted for your approval please.

AJAY MAHAJAN

DY. MANAGER

AJAY MAHAJAN
11/3/22

SANJEEV KALIA

MANAGER

11/3/22