



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

(भारत सरकार का उपक्रम)

The New India Assurance Company Limited

(A Government of India Undertaking)

क्षेत्रीय कार्यालय, द्वितीय तल, एल आई सी इन्वेस्टमेंट बिल्डिंग, पंडरी, रायपुर (छ.ग) - 492004

Regional Office, 2nd Floor, LIC Investment Building, Pandri, Raipur, CG-492004

CIN No. L66000 MH1919 GOI 000526



**Azadi Ka
Amrit Mahotsav**

Tel.No.0771-2582390

2583812

Website: www.newindia.co.in

RPR RO/E&E/PREMISES/MAHASAMUND BRANCH/2022-23

DATE:04/08/2022

Required Commercial Space on Lease for our Mahasamund Branch Office on "SEARCH & SELECT BASIS"

The New India Assurance Company Limited requires Commercial Space on lease measuring 800-1000 Sq. ft. (Carpet area) for its Mahasamund Branch Office in commercially viable and easily accessible area to customers on "SEARCH & SELECT BASIS".

Interested parties can send in their proposals/offers in attached format in sealed envelope along with the details of the premises having all the basic amenities like- Parking facility, 24 hr water and Electricity supply etc. with all relevant document such as Layout Plan of the premises, Permission for commercial use of the premises, photographs, land and building documents etc. to the below mentioned persons on or before date: 25/08/2022.

Mr. S Siva Prakash, Sr.Divisional Manager,
The New India Assurance Co. Ltd.
Raipur DO-II (460400)
1st floor, Behind LIC Divisional Office,
Jeevan Beema Bhavan, Pandri Raipur,
Pin - 492004
E-mail : sivaprakash.nair@newindia.co.in
Contact No.:9425556952

Mr. Sankalp Kumar, Branch Manager,
The New India Assurance Co. Ltd.
Mahasamund Branch(460405)
1st floor, Purana Raipur Naka, Raipur
Road, Mahasamund, Pin-493445.
E-mail : sankalp.kumar@newindia.co.in
Contact No.:7987941387

Mr. Ravi Mohan, Divisional Accountant,
The New India Assurance Co. Ltd.
Raipur DO-II (460400)
1st floor, Behind LIC Divisional Office,
Jeevan Beema Bhavan, Pandri Raipur
Pin - 492004
Email : ravi.mohan@newindia.co.in
Contact No.: 7523884194

The Company does not bind itself to accept any or all proposals and reserves the right to reject any or all proposals without assigning any reason thereof.

Deputy General Manager
Raipur RO



OFFER LETTER

| | | | |
|-------|--|--|---|
| From: | Name: Address: Contact No. | | To: The New India Assurance Co. Ltd. Regional Office, Raipur |
|-------|--|--|---|

I/We offer my/our office premises on Lease/Rent to the New India Assurance Co. Ltd. The Terms & Conditions are as under:

| S.no. | Terms | Offer |
|-------|---|-------|
| 1 | Total Lease Term | |
| 2 | Area of the Premises | |
| 3 | Availability of Parking Space | |
| 4 | Monthly Rent- Per Sq.Ft. on Carpet Area Basis/Fixed Rent/Total Rent | |
| 5 | Customary Increase | |
| 6 | Liability towards payment of Municipal & all other Government Taxes | |
| 7 | Maintenance of Common Area | |
| 8 | Electricity Charges | |
| 9 | Water Charges | |
| 10 | Maintenance of Lift | |
| 11 | Timely repairs & maintenance of the Building | |
| 12 | Painting of Internal Office premises | |
| 13 | Service Tax on Rent/GST | |
| 14 | Sharing of Lease Agreement Registration Expenses | |
| 15 | Possession of Premises | |

Signature _____

Date: _____

(Name: _____)