



# दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

(भारत सरकार का उपक्रम)

## THE NEW INDIA ASSURANCE COMPANY LTD.

(Govt. of India Undertaking)

पंजीकृत एवं प्रधान कार्यालय : न्यू इन्डिया एश्योरन्स बिल्डिंग, 87, महात्मा गांधी मार्ग, फोर्ट, मुंबई - 400 001.

Regd. & Head Office : New India Assurance Bldg., 87, M.G. Road, Fort, Mumbai - 400 001.

CIN No. L66000MH1919GOI000526

### E-Tender Notice



Phone : 022 2270 8100

022 2270 8400

Website : [www.newindia.co.in](http://www.newindia.co.in)

Date : 07/11/2023

**Tender No:- 24/Est & Estb/HO/Plumbing/2023-24**

**Re: Plumbing services for the New India Assurance Co. Ltd. at Head Office , New India Assurance Building, 87, MG Road, Fort, Mumbai-400 001**

Online bids are invited from open tender for the captioned work at Head Office premises, New India Assurance Building, 87, MG Road, Fort, Mumbai- 400 001 on the following terms and conditions:

1. The contractor should have experience of these types of maintenance work of multi-storey commercial and residential buildings.
2. All the items of the technical bid and price bid must be filled up (incomplete bids are liable to be disqualified)
3. The contractor should fill items in the quotations in the same manner and units as specified. Any quotation wherein the rates are quoted on different basis or units is liable to be rejected.
4. Taxes will be paid as applicable.
5. The supplied material shall be of ISI standard brand mark.
6. Company reserves the right to reject any or all quotations without assigning any reason. The Company also reserves the right to deviate/delete/add any or all items and/or terms and conditions as per situation.
7. Contract will be awarded based on total amount quoted.
8. Contractor must submit their bids online on the e-procurement website: [www.tenderwizard.com/NIAEPROC](http://www.tenderwizard.com/NIAEPROC)
9. The contract between the Company and the Contractor/agency shall be valid for a period of one year. The Contractor can choose to end the contract after giving notice of 2 month prior to ending the contract.
10. On unsatisfactory service provision, the Company reserves the right to end the contract after giving a notice period of 1 month (one month)
11. The skilled plumber must possess full set of required tools. No tools/equipment shall be supplied by company.
12. The contractor/agency should deploy a plumber at the office on all 06 (Monday to Saturday) days from 09 .30 a.m. in the morning to 07.30 p.m. in the evening.
13. No leave or absence shall be entertained by the Company and on such instance, the contractor is liable to invite levy of penalty of Rs. 500/- per day of absence.
14. Payment terms: Payment shall be remunerated on monthly basis. For materials and fittings used, payments shall be made on production of bills.
15. **Tender Fee and EMD: - Cost of tender will be Rs. 590 (non-refundable inclusive of 18% GST) and EMD of Rs. 6000/- to be submitted physically in the form of DD favouring "The New India Assurance Company Limited" payable at Mumbai. MSME registered firms can be exempted of tender fee and EMD subject to submission of relevant valid certificate at the time of online bid.**

Bids are invited from contractors for plumbing maintenance services in two bid system through e-procurement portal <https://tenderwizard.com/NIAEPROC>. The last date of submission of bids is 28/11/2023 upto 3:00 pm.

Yours Faithfully,

*Vinay*

(Chief Manager)

Estate & Establishment Dept.

*Kul*



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)  
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

**Tender for Plumbing services for the New India Assurance Co. Ltd. at Head Office, New India Assurance Building, 87, M G Road, Fort, Mumbai – 400 001 for the period 1<sup>st</sup> December,2023 to 30<sup>th</sup> November,2024**

**TECHNICAL BID**

Tender shall be submitted to website [www.tenderwizard.com/NIAEPROC](http://www.tenderwizard.com/NIAEPROC) only. Road, Bid Security Declaration shall also be uploaded along with the technical bid.

The intending contractors should submit the following details in the technical bid:

1. Name of the organization :
2. Address of the Office with Tel / Email / Fax
3. Year of establishment :
4. Status of firm ( whether company / firm/ proprietary) :
5. Copy of Permanent Account No ( PAN) :
6. Copy of Registration with Work contract Tax Dept. VAT / TIN / Service Tax No./GST:
7. Latest Workman's Insurance Policy Number with copy thereof
8. Details of similar projects in hand with names of the clients, address and phone Nos.
9. Tender fees of Rs. 590/- (inclusive of taxes) and EMD of Rs. 6000/- in the form of Demand Draft from a bank in favour of "The New India Assurance Co. Ltd.". Payable at Mumbai to be submitted at 6<sup>th</sup> Floor, Estate Department, Head Office located at 87, MG Road, Fort, Mumbai-400001 on or before the last date of submission of bids.
10. Undertaking to be submitted by the bidder to certify that the company is not blacklisted by any PSU.

**Note:**

- 1) Submit the relevant papers in order
- 2) Please ensure that all relevant papers are attached properly and should be visible.
- 3) Incomplete format will be rejected
- 4) Contractor will be liable for Rejection /Disqualification / Termination of the contract if found having given the false information at any stage of selection / execution of work etc. Company reserves the right to reject any contractor without giving any reason.
- 5) Any concealment of fact or misrepresentation will make the Technical Bid VOID.
- 6) Before commencement of the work the following undertaking to be submitted by the contractor on letterhead-

*I / We / Our organization .....  
including our Partners / Shareholders / Directors hereby certify that our Company is not blacklisted by any Public Sector Undertaking and / or having dispute with any Public Sector Undertaking In case at any stage if it is found that the information given by me /us is false/ incorrect . THE NEW INDIA ASSURANCE CO.LTD. .shall have the absolute right to take any action as deemed fit without any prior intimation to me /us.*



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)  
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

### PRICE BID

**Tender for plumbing maintenance services for the New India Assurance Co. Ltd. at Head Office, New India Assurance Building, 87, M G Road, Fort, Mumbai – 400 001**

Note: Contractor are advised to visit site before submitting quotation.

Sr. No.	Description of item	Rate per month (in Rs.)(exclusive of taxes)
1.	Plumbing services at Head Office premises of the New India Assurance Co. Ltd. as per tender terms and conditions (Monthly remunerations)	
	<b>TOTAL</b>	

Amount in Words (Rs.):

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#### **Scope of Work:**

1. Checking all the water line for leakages.
2. Checking of all the overhead tanks.
3. Running of water pump to fill the overhead tanks. ( Maintenance of pump will be look after by other agency).
4. To check and rectify the leakage from valves/taps. (Washer of valves/taps is to be replaced free of charges)
5. To check & maintain flush tanks in toilets.
6. To clean chambers in gally as well in chowk.
7. To clean the main BMC chamber ( 2 nos.) out side of our HO premises.
8. To clean the 2 main lines connecting between HO building main chamber and BMC chamber. (sr no.7)
9. To clear all types of choke-ups in the water supply & drainage system in the building and report to Department officials on daily basis.

**Seal & Signature of the contractor**

**Date:-**



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)  
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

### RECOMMENDED BRANDS:

**NOTE:** The Contractor shall use for the best of the materials as specified below with ISI mark wherever applicable or as per existing brands. The Contractor shall obtain prior approval from the Estate Department of New India Assurance before placing order from the Specific materials agencies, in case of non-availability of any of the approved / specified materials / agency during / the execution of works. The owner may approve suitable equivalent brand / agency and his decision shall be final and binding on the contractor and the price variation if any shall be adjusted accordingly.

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|-----------------------------------|---|-------------------------------------|
| 1. P.V.C. Pipes & Fittings        | : | Supreme, Prince                     |
| 2. C.I. Pipe & Fittings           | : | Neco                                |
| 3. G.I. Pipes                     | : | Tata / Zenith                       |
| 4. G.I. Fittings                  | : | Kirti Brand / Unik                  |
| 5. Taps & Valves<br>&<br>Fixtures | : | ISI Jaguar Chromium plated fittings |
| 6. Polysulphide sealant           | : | Choksi Chemicals                    |
| 7. White Cement                   | : | J.K. / Birla                        |

***Seal & Signature of the contractor***

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