



THE NEW INDIA ASSURANCE CO LTD,
(A WHOLLY OWNED BY GOVT. OF INDIA COMPANY)
REGIONAL OFFICE, PARYAVAS BHAWAN,
BLOCK-3, 2nd FLOOR,
ARERA HILLS, BHOPAL (M.P.) 462011.
(0755) 4203270, 280, 290, Fax-(0755) 4203252

The New India Assurance Co. Ltd.

Bhopal Regional office

Block-3, 2nd Floor, Arera Hills, Bhopal- 462011

Phone: (0755), 4221355

Tender Description	TENDER FOR RATE CONTRACT FOR SUPPLY OF SMF UPS BATTERIES AT DIFFERENT LOCATIONS OF MADHYA PRADESH REGION
Date of publishing of tender	16/Aug/2024
Last Date and Time for Bid Submission	06/Sep/2024, 3:00PM
Address for Communication	The New India Assurance Co. Ltd. Bhopal Regional office <u>Block-3, 2nd Floor, Paryawas Bhavan,</u> <u>Arera Hills, Jail Road, Bhopal- 462011</u> Phone: 0755 - 4221355
EMD (Refundable)	Rs. 25000/-
Tender Fees (Non-Refundable)	Rs. 5000/-+ 18% GST
Last date for Queries	06/Sep/2024

Regional Manager
Bhopal RO

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INTRODUCTION

The New India Assurance Company Limited (hereinafter called "The Company") invites tender from eligible (as per Annexure 1), reputed and bonafide suppliers/vendors **(MP based only)** for Supply & Installation of UPS batteries for the existing UPS Systems installed in our operating offices in Madhya Pradesh region, valid for one year, which may be extended for another one year or more subject to satisfactory performance at the end of contract and with the approval of competent authority.

The Offices covered under this contract are at different locations as mentioned below in Annexure 4.

The tender documents can be downloaded from our official web-site of NIA <https://www.newindia.co.in/portal/TenderNotice>

Downloading of tender document from (<https://www.newindia.co.in/portal/TenderNotice>) portal is mandatory for tender participation.



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SECTION-I

TERMS AND CONDITIONS

1. THE TENDER OFFER:

- a) The bids as well as documents submitted offline (*refer para-1 under Section-II*) will be opened by a Committee constituted by the company on date and time decided by the committee members. The bid may be rejected in case the technical bid does not contain tender fee, EMD, and other relevant documents.
- b) The commercial bids of **only** the **technically qualified bidders** would be opened by the Committee. The time and date would be intimated to the bidders. In case, the date happens to be a holiday, then the tenders would be opened on a subsequent date, which will be intimated.
- c) Any commercial bid incomplete in any respect will not be considered. If amount is not mentioned it will be considered as Rs 0/- (Rupees Zero).
- d) The commercial bids will be scrutinized for the Lowest Commercial Bid (L1 Price) in each specification of battery i.e. 42AH, 65AH and 100AH, and accordingly the L1 vendor will be identified individually. This procedure is subject to changes, if any, and the procedure adopted by the Company for opening the tender shall be final and binding on all the parties.
- e) The Committee reserves the right to reject the vendor without giving any reasons if it feels that the support infrastructure, services, reputation and image of the bidder/vendor/product in the industry is poor.

2. EARNEST MONEY DEPOSIT (E.M.D):

- a) The intending bidders should pay an Earnest Money Deposit (EMD) of Rs. 25,000/- (Rupees Twenty five Thousand only).
- b) The EMD shall be in the form of Demand Draft in favour of "The New India Assurance Co. Ltd.", payable at Bhopal.
- c) The EMD has to be valid for 60 days from the last date of tender submission.
- d) The EMD will not carry any interest.

3. FORFEITURE OF E.M.D:

The EMD submitted by the bidder will be forfeited, if –

- a. The bidder qualifies as L1 and backs out of the L1 quotes/tender specification/tender terms



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& conditions.

- b. The bidder signs the Agreement and furnishes the Security Deposit but backs out of his tender bid.
- c. The bidder withdraws his tender after acceptance.
- d. The bidder withdraws his tender before the expiry of the validity period of the tender.
- e. The bidder violates any of the provisions of the terms and conditions of this tender specification.

4. REFUND OF E.M.D:

- a) In case of unsuccessful bidders, the EMD will be returned to them after finalization of the L1 vendor.
- b) The EMD will be returned to the L1 bidder, only after signing of the contract and submission of Bank Guarantee, completion of formality etc. in all respects to the satisfaction of the Company.

5. THE COMPANY RESERVES THE RIGHT TO:

- a) Accept / reject any of the tenders.
- b) Revise the quantities at the time of placing the order.
- c) Add, modify, relax, waive or alter any of the conditions stipulated in the tender specification wherever deemed necessary.
- d) Reject any or all the tenders if --
 - i. The bid is not signed by the duly authorized person or
 - ii. The bid submitted is unsigned or partially unsigned or
 - iii. The bid is not in conformity with the instructions mentioned herein or
 - iv. The bid is not accompanied by the requisite EMD and tender fee or
 - v. The bid is received after the expiry of the due date and time or
 - vi. The bid is evasive or in complete including non-furnishing the required documents or
 - vii. The bid is quoted for period less than the validity of tender or
 - viii. The bid is received from any blacklisted bidder or whose past experience is not satisfactory or
 - ix. The technical bid doesn't fulfill the requirement.

6. VALIDITY OF BID:

The bid should be valid for acceptance for a period of at least **180 days** from the last date of submission. The offers with lesser validity period would be rejected.

7. SECURITY DEPOSIT (Bank Guarantee) :

The successful bidder will have to furnish a Security Deposit to the tune of Rs. 50000/- for proper fulfillment of the contract in the form of a Bank Guarantee obtained from a nationalized/scheduled bank. This Bank Guarantee shall be returned after the expiry of the contract period.



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8. TERMINATION CLAUSE:

If, at any point of time, the services of vendor are found to be non-satisfactory the contract will be terminated by giving 3 (three) months' notice in advance. Either party by giving 3 (three) months' notice in advance, may terminate the agreement prior to expiry of contract period.

9. PRICE

- a. The vendors should quote the unit price of battery less buy back price separately in commercial bid inclusive of all taxes.
- b. The price shall be all inclusive of labor cost, ex-factory price per unit, packing, forwarding, freight, transit insurance, Excise Duty, GST, other duties, if any, including State Levy, delivery, installation, commissioning and testing charges at our designated offices in M.P.(as per annexure 4). No other charges shall be made.
- c. There shall be no escalation in the prices once the prices are fixed and agreed to by the Company and the vendors. But, any benefit arising out of any subsequent reduction in the prices due to reduction in duty & taxes after the prices are fixed and before the agreement should be passed on to the Company.

10. PAYMENT TERMS:

- a. The payment will be released by Regional Office after the delivery of batteries and successful installation and after deduction of penalty, if any, with the submission of maintenance call report seal signed by Office In-Charge.
- b. No advance payment will be made in any case.

11. CLARIFICATION /QUERIES:

- a) The queries, if any, can be made through email only on bss45@newindia.co.in on or before **06/Sep/2024, 3:00 PM** in .xls/.xlsx format as given in Annexure-5.
- b) The queries received via any mode other than email id mentioned above will not be entertained.
- c) The Company shall not be responsible for ensuring that the bidders' queries have been received. Any requests for clarifications received after the indicated date and time may not be entertained.
- d) The clarifications (if any) issued at any time before the due date of submission of the bid will become a part of the tender document and would be notified on the official website of the Company.



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12. ADDENDUM/CORRIGENDUM:

The vendors are advised to regularly check the NIA Website(<https://www.newindia.co.in/portal/TenderNotice>) for addendum/corrigendum, if any, to be published only on the NIA website.

13. SERVICE LEVEL AGREEMENT (SLA):

The vendor should provide on-site support from 9:30AM to 06.30 PM on all working days. The vendor shall also work on holidays if required by the company.

14. TERMINATION CLAUSE:

If, at any point of time, the services of vendor are found to be non-satisfactory the contract will be terminated by giving 3 (three) months' notice in advance.

15. The Vendor will not sub-contract or permit any personnel other than vendor's engineers to perform any service or other activities required by the Company without prior permission from the Company.

16. ROYALTIES AND PATENTS:

Any royalties or patents or the charges for the use or infringement thereof that may be involved in the contract shall be included in the price. Bidders shall protect the Company against any claims thereof.

17. VIOLATIONS BY VENDOR:

The selected vendor may be blacklisted for future in case serious violations are observed and the Company's decision in this matter will be final and binding on the vendor.

18. AGREEMENT:

The successful bidder shall enter into a detailed agreement. A **proforma/draft agreement is given in Annexure-8**. However, the Company reserves the right to alter/vary/amend/modify all or any of the terms set out in the said proforma/draft agreement.



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SECTION II

TECHNICAL BID & COMMERCIAL BID

1. OFFLINE SUBMISSION:

The bids under two envelope cover system comprising of (1) The technical bid and (2) commercial bid should be submitted both in one envelop superscribed as **rate contract of UPS Batteries for The New India Assurance Co. Ltd., Madhya Pradesh region valid for 1 year** on or before 3:00 PM, 06/Sep/2024 in the address mentioned on first page of this tender.

The technical bid, should contain the following documents. The documents shall be arranged in the same order as mentioned below-

- a) Tender fees of Rs. 5000/-+ 18% GST (Rs.5900/-), non refundable in the form of Demand Draft/Pay Order in favour of "The New India Assurance Co. Ltd", payable at Bhopal.
- b) The EMD amount of Rs. 25000/- (Rupees Twenty Five Thousand only), refundable in the form of Demand Draft/Pay Order in favour of "The New India Assurance Co. Ltd", payable at Bhopal.
- c) Certificate of Incorporation/ Registration of Firm Certificate/ Memorandum and Articles of Association/ Partnership Deed/ Proprietorship Deed/ Declaration of Proprietorship etc. as the case may be
- d) Copy of *Audited Balance Sheets & Chartered Accountant Certificates* for last three Financial Years.
- e) Copy of PAN.
- f) Copy of Sales Tax/ VAT/ Service Tax/ Trade Tax Registration Certificate/GST.
- g) Affidavit by the vendor to the effect that the firm is not blacklisted or de-paneled for whatsoever reason by any Central/State Government Department/Public Sector Banks/Financial Institutions in India during the period from Jan 01, 2021 till the last date of this tender.
- h) Guaranty / Warranty certificate of UPS batteries that should be 02 (Two) years minimum from the date of installation. The battery should have 2 years' onsite replacement warranty from the date of installation.

If the last date for submission of offline documents happens to be a holiday due to some unforeseen circumstances, then the Offline documents can be submitted by 11 a.m. on the next working day.

At any time prior to the last date of receipt of bids, the Company may, for any reason, whether at its own initiative or in response to clarifications requested by the prospective bidders, modify the tender document by clarifications.

The clarifications, if any, issued by the Company at any time before the due date of submission of the bid will become part of the tender document and would be notified on the official web-site of NIA <https://www.newindia.co.in/portal/TenderNotice>. The bidders have to submit commercial bids as per Annexure-3. The incomplete commercial bid will be rejected. If, the amount is not mentioned, it will be considered as Rs 0/- (Rupees Zero).



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SECTION III

1. PROCEDURE FOR PROCESSING THE TENDER DOCUMENT:

- 1) The Committee constituted by the Company will open the offline documents on date and time decided by the committee members.
- 2) The commercial bids of only technically qualified bidders will be opened by the Committee in the presence of all the bidders who wish to be present and the lowest commercial bid (L1) would be identified.
- 3) Any commercial bid incomplete in any respect would not be considered.
- 4) This procedure is subject to changes, if any, and the procedure adopted by the Company for opening the tender shall be final and binding on all the parties.
- 5) Every page of the off-line document submitted by the bidder should be stamped and signed by the Authorized Signatory of the bidder.

2. ENCLOSURES:

- Annexure-1 (Eligibility Criteria for bidders)*
- Annexure-2 (Technical Bid Proforma)*
- Annexure-3 (Commercial Bid Proforma)*
- Annexure-4 (List of Operating Offices under Bhopal RO)*
- Annexure-5 (Queries-Format)*
- Annexure-6 (Deviations-Format)*
- Annexure-7 (Undertaking Regarding Non-Blacklisting)*
- Annexure-8 (Agreement Draft in stamp paper)*



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Annexure-1

Eligibility Criteria

S N	Particulars	Compliance (Yes/No)
1	The bidder should be of reputed background and well established in UPS and Batteries support business in MP region, for the last 5 years on 1 st Jan 2024. <i>(The bidder has to submit the Registration number of the firm along with the GST/VAT number and PAN number certificates).</i>	
2	The bidder should have a minimum Annual Turnover of Rs. 50 Lacs or more for the last 3 financial years. (i.e.2021-22,2022-23,2023-2024) with positive Net Worth in Madhya Pradesh region . It should be of individual company and not of group of companies. <i>(Purchase Order and Audited Balance Sheets & Chartered Accountant Certificates to be submitted)</i>	
3	The bidder should have arrangements with the OEM / Authorized Service Partners for supply of UPS batteries. <i>(Documentary proof to be submitted)</i>	
4	Vendor should also submit details of after sale support and location of their service centers with full details with address, Number of service engineers, telephone / mobile numbers etc.	
5	The bidder should have ISO certification for support services. <i>(Documentary proof/Affidavit to be Submitted)</i>	
6	The bidder should not have been blacklisted or de-paneled for whatsoever reason by any Central/State Government Department/Public Sector Banks/Financial Institutions in India during the period from Jan, 2021 till last date of this tender <i>(Undertaking to be submitted Annexure 7).</i>	



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S N	Particulars			Compliance (Yes/No)
7	The bidder should have executed minimum 2 nos. of rate contract of similar nature in Madhya Pradesh region. <i>(Documentary proof to be submitted)</i>			
	Name of the Customer & Contact Person	Location, Address & Phone No	P.O. No. & Date	Amount Rs. in lacs)
1				
2				
8	Bidder should have one full-fledged office in Madhya Pradesh, with adequate stocks of UPS batteries in Madhya Pradesh region. <i>(Documentary proof to be Submitted)</i>			
S. N.	Name of Office/Branch	Address	LL Number	Contact
1				
9	The bidder should have received 2 letters of satisfactory performance of similar rate contract. <i>(Documentary proof to be submitted)</i>			
S. N.	Name of the Customer	Address	Contact person	Dt. of letter issuance
1				
2				

Authorised Signatory

(Name & Designation, seal of the firm)

Note:-

- Additional information to be attached in additional sheet.
- Incomplete and non-submission of documentary proof bids will be rejected.
- All documents should be signed by authorized representative with company seal.



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**Technical Bid
Annexure-2**

ITD/Tender for UPS Battery rate contract/2024/25

**TECHNICAL SPECIFICATIONS FOR UPS BATTERIES
should be given by both OEM and Supplier (Vendor)**

Technical Specification	Vendor Response	<u>O E M R e s p o n s e</u>
Battery Type		
Battery Make		
Two years Guarantee / Warranty Certificate given by OEM in written.		



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Commercial Bid

Annexure-3

ITD/Tender for UPS Battery rate contract/2024-25/25

Battery Specification	A = Unit Price of Battery (inclusive of all taxes)	B = Buy Back unit price of battery (inclusive of all taxes)	Total cost of unit price of battery (inclusive of all taxes) = A - B
SMF 12V, 42AH			
SMF 12V, 65AH			
SMF 12V, 100AH			

SIGNATURE AND SEAL OF VENDOR

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The New India Assurance Co. Ltd. Offices list.**Annexure-4**

SR. NO.	OFFICE CODE	Office name and Address	NAME OF INCHARGE & DESIGNATION	MOBILE NUMBER NO. OF INCHARGE
1	450000	Bhopal Regional Office Block No 3, 2nd Floor, Paryavas Bhawan, Arera Hills Bhopal M.P. 462011	Mr.Rajiv Kumar Singal Deputy General Manager	7980027823
2	450100	Bhopal Key Business Office Block No 3, 2nd Floor, Paryavas Bhawan, Arera Hills, Bhopal M.P. 462011	Mr. Deepak Joshi Deputy Manager	9806076969
3	450109	Berasia Small Business Office Near Bank of India, Vidisha Road, Berasia Dist. Bhopal :463106	Mr. Abhishek Malviya Admin. Officer	9229910574
4	450110	Kolar Small Business Office Ground Floor, Gurukripa Tower, Commercial Complex No. 110, Kolar Road, Bhopal :462042.	Mr. Abhay Mahajan Assistant Manager(D)	9131844025
5	450200	UJJAIN LARGE BUSINESS OFFICE 30, Bharatpuri, Admn.Blk., Ujjain - 456 001.	Mr. Shubham Gupta Deputy manager	8109094436
6	450202	SHAJAPUR Medium Business Office 1st Floor Nityanand Ashram Compound ,AB Road Shajapur(MP) 465001	Mr.Prakash Lal Raikwar Assistant Manager	9893122576



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7	450203	NAGDA Medium Business Office Near LIC of India, Ingoria Rd. 21, Ojha Marg Bazar, Nagda Junction - 456 335.	Ms.Sneha Rathore Deputy Manager	9770001375
8	450208	Agar Malwa Small Business Office Shiv Shakthi Flour Mill, Near Ajay Shri Talkies, Barod Road Agar Malwa ,M.P. 465441	Mr. Laiq Rehman Siddiqui Assistant Manager	9406841827
9	450400	SATNA LARGE BUSINESS OFFICE Near Parijat Hotel, Rewa Road, Satna - 485 001.	Mr.Rajendra Kujur Manager	9826490067
10	450403	CHHATARPUR Medium Business Office Jawahar Marg, Main Rd., Chhatarpur - 471 001.	Mr.Prashant Suri Assistant Manager	9300614787
11	450404	TIKAMGARH Medium Business Office Jhansi Road, Tikamgarh (M.P.) - 472001.	Mr. Varun Lokras Assistant Manager	9630691420
12	450408	Panna Small Business Office College Road Near SBI Main Branch, Panna M.P. 488001	Mr. Arab Khan Assistant	9893079088
13	450500	JABALPUR LARGE BUSINESS OFFICE 290, Napier Town, Jabalpur - 482 001.	Ms. Ambujam S Manager	9300103759
14	450503	Seoni Medium Business Office S.P Bunglow road, near bahubali chowk seoni-480661		
15	450511	Katni Small Business Office Gurunanak Dharmakata Baragwa, Katni M.P. 483501		
16	450600	GWALIOR AUTO TIE-UP HUB LIC Building City Centre, Gwalior M.P. 474011	Mr.Anirudh Chaudhary Manager	9993880401



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17	450607	BHIND Medium Business Office B Block, Shastri Nagar, Gwalior Road, Bhind - 477001	Mr. Narendra Joshi Administrative Officer	8889442228
18	450608	Dabra Medium Business Office BADAMI COMPLEX, BESIDE THE BABUJI PETROL PUMP, NEAR BUS STAND, GWALIOR- JHANSI ROAD, DABRA. MADHYA PRADESH	Mr. Puneet Pamnani Assistant Manager	8878893466
19	450609	GUNA Small Business Office Malhotra Complex, Near Ashoka Park View Hotel, AB Road, Guna -M.P. 473001	Mr. Saurabh Singh Chauhan, Assistant Manager	9713898313
20	450700	INDORE LARGE BUSINESS OFFICE-I 104-105, 1st Floor, SHAGUN COMPLEX, Vijay Nagar Chouraha, Indore - 452 010.	Mr. Rajendra Kumar Jain Regional Manager	9424801161
21	450711	DEWAS Medium Business Office 2nd fl., Chamunda Complex, A.B. Road, Dewas - 455 001.	Mr. Ram Pratap Meena Manager	8109834547
22	450712	KHANDWA MEDIUM BUSINESS OFFICE Opp. Anand Parisar, Anand Nagar Main Road, Khandwa - 450 001.	Mr. Deepak Kumar Phoolmali Administrative Officer	9827437528
23	450800	INDORE LARGE BUSINESS OFFICE-II 313-316, Shekhar Central, IIIrd floor, Palasiya Square, A.B. Road, Indore - 452001	Mr. Prakhar Kastwar Deputy Manager	8109207074
24	450812	Runji Gautampura Small Business Office Shop No. 3, Patidar Complex, Runji chupati, Chambal	Mr. Neeraj Kumar Assistant	9531927503/8779330865



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		Naka, Indore Road, Gautampura - 453331		
25	450813	Sanwer Small Business Office KUDANA ROAD, SANWER, DIST. INDORE 453551 TELEPHONE: 07321- 220056	Mr Sudesh Parihar Assistant Manager	9827257560
26	450816	RAU Small Business Office Gopiratan Residency, First Floor, ICICI Bank Parisar, A.B. Road, Rau, Dist. Indore -453331	Mr. Rajesh Nawal Admin. Officer	9827062249
27	451000	SAGAR LARGE BUSINESS OFFICE Akarshiya Bldg., Opp. Rly. Stn., Bhagwan Ganj, Sagar 470 002.	Mr. Manojkumar Agrawal Manager	9479316691
28	451002	DAMOH Medium Business Office Civil Ward No.3, P.B. NO. 32, Damoh - 470 661.	Mr. Sudhir Kumar Tiwari Deputy Manager	9407493755
29	451003	Bina Small Business Office BESIDE CENTRAL BANK OF INDIA, SHASTRI WARD, STATION ROAD, BINA, DISTRICT-SAGAR, (M.P.): -470113	Mr. Anuj Kumar Midha Assistant Manager	9039856246
30	451004	Banda Small Business Office Main road, bus stand, Ward No. 08, Banda	Mr. Pappu Khare Assistant	9926271668
31	451007	Kurwai Small Business Office Near Bus Stand, Malipura, mandi Bamora Road, Kurwai	Mr. Tulsidas Rai Admin. Officer	9893385929



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32	451100	RATLAM LARGE BUSINESS OFFICE 115, Station Road, Ratlam - 457 001.	Mr. Vishal Gupta Manager	8976571866
33	451101	MANDSAUR Medium Business Office Mhow - Neemuch Road, Mandsaur - 458 001.	Mr. Ravindra Malviya Assistant Manager	8236889796
34	451102	JHABUA Medium Business Office First Floor, 811, Chaitanya Marg, Indore-Ahmedabad Road, Near Natural Honda Showroom, Opposite Vijaya Bank Jhabua-457661	Mr. Himanshu Patidar Assistant Manager	9806135968
35	451103	Neemuch Medium Business Office Bungalow No.46, Girls College Road, Opposite CRPF Mess, Neemuch Madhya Pradesh - 458441	Mr. D S Arora Assistant Manager	9425106116
36	451104	Alirajpur Small Business Office Nagar palika road, near Gayatri Mandir, Alirajpur	Mr. KR Ambhore Assistant Manager	9993446240
37	451300	INDORE AUTO TIE-UP HUB 104-105, 1st Floor, SHAGUN COMPLEX, Vijay Nagar Chouraha, Indore - 452 001.	Mr. Brahmanand Wagh Manager	9893410414
38	451305	POLOGROUND Small Business Office NAKODA APARTMENT, 3 RAMCHANDRA NAGAR, AIR PORT ROAD, INDORE (M.P.) - 452005	Mr. Manoj Sharma Assistant Manager	9826012750
39	451400	BHOPAL LARGE BUSINESS OFFICE 1st Floor, West Block GTB Complex Bhopal - 462 003.	Mr Mahendra Singh Rathore Manager	7389940833



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40	451402	ITARSI Medium Business Office Opposite BSNL GM Office, Lakadganj, Itarsi - 461 111.	Mr.Sajal Kumar Patil Assistant Manager	9926672510
41	451404	MP NAGAR Medium Business Office Plot No. 217, 1st Floor, Zone 1, Opp. Smart Parking, M P Nagar, Bhopal M.P. PIN: 462011.	Mr.Rajinder Singh Manager	9827010678
42	451405	Bairagarh Small Business Office G.N.8,MARUTI COMPLEX, CHANCHAL ROAD,MINI MARKET, SANT HIRDARAM NAGAR MP 462030	Mr. M.K. Awatramani Senior Assistant	9406532750
43	451413	BHEL Small Business Office B-92, NIRMAL PALACE, AWADHPURIBhopal,462022	Mr. Rohit Kumar Assistant Manager	8085812058
44	451415	Hamidia Road Small Business Office G-28 Surbhi Raghu Plaza, Hamidia Road Bhopal M.P. 462001.	Mr.Amit Minj Assistant Manager	8109390014
45	451700	DHAMNOD LARGE BUSINESS OFFICE A.B. Road, Dhamnod - 454 552.	Mr.Prashant Dhotre Manager	9827395706
46	451701	SENDHWA Medium Business Office Opp. Veterinary Hospital, A.B. Road, Sendhwa - 451 666	Mr.Neeraj Pathak Deputy Manager	9826786661
47	451702	KHARGONE Medium Business Office Ward No. 29, Opp to Bank Of India, Vishwasakha Colony, Bistan Road, Khargone, M.P. Pin: 451001.	Mr.Anil Singh Sengar Deputy Manager	9977178100



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48	451703	Barwani Small Business Office CHANDRA COMPLEX,154, M.G. ROAD, BARWANI (M.P.) :-451551	Mr. Santosh Bairagi Senior Assistant	9993910441
49	451900	GWALIOR LARGE BUSINESS OFFICE First Floor, K&M Tower, Plot no. 13, Main Road, Chetakpuri, Gwalior, M.P.-474002	Mr.Lalit Kishore Ekka Manager	9425631656
50	451901	Joura Small Business Office Opposite Shri Ram cinema M.S. Road Joura Dist. Morena - 476221	Mr.Pawan Dekate Admin. Officer	9827628498
51	451903	BILAUVA Small Business Office Near Janmitra Kendra, Bilauva DISTT.GWALIOR - 475003	Mr. Laxman Das Administrative Officer	9827371943
52	451907	Shivpuri Medium Business Office Haji Sanu Bux Market A.B. Road, Shivpuri M.P. 473551	Mr.Sushant Rochlani Deputy Manager	7587887500
53	452100	BHOPAL AUTO TIE-UP HUB Paryavas Bhavan,2nd Floor,Block-3, Jail Road, Bhopal-462011	Mr. Anjul Pandey Manager	9425839987
54	452101	MANDIDEEP LARGE BUSINESS OFFICE First Floor, Rinwa Complex,Main Road, Mandideep,Dist. Raisen, M.P.462046	Mr.Mukesh Malviya Deputy Manager	9826311647
55	452102	VIDISHA Small Business Office ASG Eye Hospital, Jalori Complex, Civil Lines, Vidisha - 464 001.	Mr. Surendra Kumar Rakse Deputy Manager	8770881775



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56	452103	DAB Medium Business Office 1-A,A-1/B,1st FLOOR , PINK TOWER, PADMANABH NAGAR, PRABHAT SQUARE, RAISEN ROAD,GOVINDPURA, BHOPAL - 462 023	Mr. Sunil Kehri Manager	9827621805
57	452107	Misrod Small Business Office First Floor, Tilak Nagar, Bawadia Kalan, Bhopal M.P. 462039	Mr.Ghansyam Raikwar Senior Assistant	9981984658
58	452200	PITHAMPUR LARGE BUSINESS OFFICE German Tara Complex,25/7 Sect-1, Pithampur - 454 775.	Mr. Vijay Kumar Sharma Assistant Manager	9977003040
59	452203	Rajgarh Small Business Office 18, Chandra Shekhar Azad Marg Rajgarh. teh. sardarpur, distt.Dhar.M.P. - 454116.	Mr. Om Prakash Pande Assistant	9425030769
60	452300	REWA LARGE BUSINESS OFFICE H.No. 25/1257/1 First Floor, Above Union Bank of India Saman, Rewa, MAdhya Pradesh -Pin Code 486001	Ms. Geetanjali Menia Manager	9022721367
61	452400	CHHINDWARA LARGE BUSINESS OFFICE Parasia Road, Opposite SAF Gate Chhindwara(480001)	Mr. Sushil Gangrade Manager	7987788419
62	452401	BETUL Medium Business Office FIRST FLOOR SHRI SAIKRUPA COMPLEX, IN FRONT OF TVS SHOWROOM, GURUDWARA ROAD, BETUL (M.P.) 460001	Mr. Nitin Gargey Deputy Manager	9425090793
63	452402	Amla Small Business Office Ratada Road, Amla , Dist. Betul - 460551.	Mr.Shekhar Biswas, Admin. Officer	9074700290

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64	452404	SEONI Malwa Small Business Office 8 & 9 Masjid complex, 1st floor, old bus stand, main road, Seoni Malwa, Dist. Hoshangabad	Mr. Sanjay Gangrade Assistant Manager	9827287994
65	452406	Multai Small Business Office Gadekar Compound Betul Road, In front of Honda Showroom, Multai - 460661	Mr. Lokesh Wagmare Assistant	9713785885
66	452408	Dongar Parasia Small Business Office Above U.B.I., Main Road, Parasia, Dist. Chhindwara	Mr. Nagendra Pratap Assistant	9098524174
67	452409	Pipariya Small Business Office Cement Road, Pipariya, 461775	Mr. Sanjay Dubey Assistant	9893299690
68	452500	Shahdol Medium Business Office Kartar Cottage, Beside Mahindra Finance, Opp. Christian Hospital, Burhar Road, Shahdol, M.P. 484001.	Mr. Ankur Yadav Assistant Manager	9479804223
69	452501	Burhar Small Business Office Sai Complex, First Floor, Opp. Nehru Degree College, Amarkantak Road, Burhar, Dist. Shahdol (M.P.)	Mr. Kamlesh Marskole Assistant	9926838332
70	452502	Birsinghpur Pali Small Business Office Opp. Old Hospital, Main Road, Birsinghpur Pali, Distt. Umaria - 484551	Mr. Kuldeep Beck Administrative Officer	9425537880
71	452503	Annupur Small Business Office C/O Mrs. Ramlali Soni, W/o Late. Biharilal Soni, Jaithari Road, Opp. Mandakini Hotel, Anuppur, Madhya Pradesh - 484224	Mr. Taslim Khan Assistant Manager	9669919116
72	456001	Child Suit Hub, Indore 221 Saket Nagar, Main Road Indore (M.P.) PIN: 452018.	Mr. Sunil. Otwal Manager	9993118822



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73	456002	Child Suit Hub, Jabalpur 668, Rasal Chowk, Jabalpur - 482001.	Mr. Rakesh Kumar Shayalwar Manager	9926623388
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ITD/Tender for UPS Battery rate contract/2024/25

Annexure-5

QUERIES FORMAT

SN	Bidder Name	Page No (Tender Ref)	Clause(Tender Ref)	Description (Tender Ref)	Query

Authorized Signatory
(Name & Designation, seal of the firm)



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ITD/Tender for UPS Battery rate contract/2024/25

Annexure-6

DEVIATIONS FORMAT

S.N.	Bidder's Name	Page No. (Tender Ref)	Clause(Tender Ref)	Description in the tender (Tender Ref)	Deviation details	Reasons for deviation
1						
2						

Note: -The Company reserves the right to accept/reject any or all of the deviations shown by the bidder.

Authorized Signatory
(Name & Designation, seal of the firm)



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Annexure-7

Undertaking Regarding Non-Blacklisting

Tender Ref: ITD/Tender for UPS Battery rate contract/2024/25

We, M/s _____, participating in the bid, confirm that we have not been disqualified/blacklisted/de-paneled and the product quoted is not disqualified/blacklisted/de-paneled by any Central/State Government Department/Public Sector Banks/Financial Institutions in India including NIA during the last three years starting from Jan, 2021 till last date of submission of this tender.

Dated at _____ this _____ day of _____ 20__

Signature of the Company Secretary :
Signature :
Name :
Designation :
Name & Address of the company :
Seal of the Company :



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Annexure-8

AGREEMENT

This agreement made on this _____ day of _____ 2024 between _____ hereinafter called the "VENDOR" and THE NEW INDIA ASSURANCE CO. LTD., hereinafter called "THE COMPANY" sets forth the terms and conditions for Supply & Installation of SMF UPS batteries for the existing UPS Systems installed in operating offices in Madhya Pradesh region, valid for 1 year.

Period of Rate contract:

Price of each battery less buy back:

SMF 12V, 42AH:

SMF 12V, 65AH:

SMF 12V, 100AH:

1. TENDER OFFER & PERIOD OF AGREEMENT:

- a. This Agreement is valid for minimum one year. However, the period of Agreement may be extended for another one year or more on renewal by the approval of competent authority.

2. PRICE

- a. The base unit price of battery is inclusive of all taxes.
b. The price shall be all inclusive of labor cost, ex-factory price per unit, packing, forwarding, freight, transit insurance, Excise Duty, GST, other duties, if any, including State Levy, delivery, installation, commissioning and testing charges at our designated offices in M.P. No other charges shall be made.
c. There shall be no escalation in the prices once the prices are fixed and agreed to by the Company and the vendors. But, any benefit arising out of any subsequent reduction in the prices due to reduction in duty & taxes after the prices are fixed and before the agreement should be passed on to the Company.

3. SECURITY DEPOSIT:

The successful bidder will have to furnish a Security Deposit to the tune of Rs50000/- for proper fulfillment of the contract in the form of a Bank Guarantee obtained from a nationalized/scheduled bank. This Bank Guarantee shall be returned after the expiry of the contract period.



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4. PAYMENT TERMS:

- a. The payment will be released by operating office after the delivery of batteries and successful installation and after deduction of penalty, if any, with the submission of maintenance call report seal signed by Office In-Charge.
- b. No advance payment will be made in any case.

5. SCOPE OF WORK (SOW):

Repair and Maintenance Services (Batteries):

The vendor shall maintain the batteries in good working condition throughout the warranty period of the batteries. The details of the batteries are provided in the technical bid as per Annexure-2 of this tender.

6. SERVICE LEVEL AGREEMENT (SLA):

The vendor shall correct any faults /failures in any battery during the office hours i.e. from 9.00 AM to 18.00 PM on all working days. The vendor shall also work after office hours and on holidays if required by the company at no extra cost.

7. EXCLUSIONS:

The maintenance agreement does not include:

- a) Damage resulting from fire, lightning, transportation, cost of repair or replacement due to these factors.
- b) Furnishing platens, accessories, paintings or refinishing the batteries or furnishing the materials thereof, making specific changes.

8. TERMINATION CLAUSE:

If, at any point of time, the services of vendor are found to be non-satisfactory the contract will be terminated by giving 3 (three) months notice in advance. Either party by giving 3 (three) months' notice in advance, may terminate the agreement prior to expiry of contract period.

9. The Vendor will not sub-contract or permit any personnel other than vendor's engineers to perform any service or other activities required by the Company without prior permission from the Company.



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10. The Company will provide sufficient working place, communication system for the vendor without any extra cost.

11. ROYALTIES AND PATENTS:

Any royalties or patents or the charges for the use or infringement thereof that may be involved in the contract shall be included in the price. Bidders shall protect the Company against any claims thereof.

12. ARBITRATION:

- i) All disputes/differences of any kind whatsoever arising out of or relating to the construction, meaning, operation, effect or breach of the Agreement, then either party may refer to a sole arbitrator who shall be jointly appointed by both the parties or, in the event that the parties are unable to agree on the person to act as the sole arbitrator within 7 days after any party has claimed for arbitration in written form, by three arbitrators, one to be appointed by each party with power to the two arbitrators so appointed, to appoint a third arbitrator within a period of 7 days from the appointment of the second of the arbitrators.
- ii) The arbitration shall be conducted under the Arbitration and Conciliation Act, 1996 as amended or re-enacted from time to time.
- iii) The governing law for the arbitration shall be Indian Law.
- iv) The proceeding of arbitration shall be conducted in the English language. The arbitration shall be held in **Bhopal, India.**

13. FORCE MAJEURE:

The bidder shall not be liable for any delay or failure of performance of any of its obligations under or arising out of this contract, if the failure or delay results from any of the following Act of God, refusal of permissions or other Government Act, fire, explosion, accident and the like which renders it impossible or impracticable for the bidder to fulfill its obligations under the contract or any other cause or circumstances of whatsoever nature beyond bidder's control.

14. VIOLATIONS BY VENDOR:

The selected vendor may be blacklisted for future in case serious violations are observed and the Company's decision in this matter will be final and binding on the vendor.



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15. RELOCATION OF BATTERIES:

During the maintenance agreement in force, the company may relocate the batteries and keep the vendor informed. In case of relocation of batteries, transport and other incidental charges will be borne by company.

IN WITNESS WHEREOF THE PARTIES HERE TO have set and subscribed their respective hands and seals the day and year herein above mentioned.

**a) Signed sealed & delivered by the
Within named insurance company**

**b) Signed sealed & delivered by the
within named (vendor)**

By the hands of

By the hands of

In the presence of

In the presence of

Witnesses: 1 _____

Witnesses: 1 _____

