



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

TENDER NOTICE

Tender no. 07/Corp. HRM/MBS/2024-25

Tender Notice for Hotels at Ooty Location on Night Consumption basis for use as Holiday Home for Mutual Benefit Society of The New India Assurance Co. Ltd.,

THE MUTUAL BENEFIT SOCIETY OF THE NEW INDIA ASSURANCE CO LTD invites sealed tenders from interested Hotel Owners/Power of Attorney Holders at Ooty Location on night consumption basis for Holiday Home for New India Assurance Mutual Benefit Society.

The Technical Bid and Financial Bid Formats can be downloaded from Company's website www.newindia.co.in. The formats are also available at our local Divisional/Branch Office/Regional Office and can be collected during office hours.

1. The minimum criteria for prequalification will be as under:-
 - a. To be eligible, the bidder must have
 - i] At least one Hotel/Resort in Ooty Location
 - ii] Be able to offer at least 25 rooms at one place
 - b. The Applicant(s) should be the bonafide Hotel Owner / Power of Attorney Holder of the Hotel / Owner of resort. The applicant should attach proof of ownership of Hotel/Power of Attorney with Bid document.
 - c. The Applicant should be an Income Tax Assessee with PAN No. and its Tax returns must be up-to-date for last three years.
 - d. The Hotel / Resort should have been constructed as per the sanctioned/ approved Plan of the competent Local Development Authority. The hotel should be well maintained. Necessary Licenses from Tourism Authorities/Local Authorities is pre-requisite (Copy of Tourism Certificate should be Attached)
 - e. The Hotel / Resort should be situated at location as specified with proper approach road from towns.
 - f. The Hotel should be fire safety compliant and not prone to water logging, flood, etc.
 - g. The Hotel / Resort should charge and allot rooms on Night consumption basis.
 - h. The Advance Payment terms for 500 nights for your location will be 50% of quoted cost and final payment terms to be decided mutually as per night contracted/ consumed if hotel /resorts shortlisted. The unconsumed amount will be carried forward into the next advance payment.

[Handwritten signatures]



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- i. A copy of GST certificate along with financial bid should be enclosed
 - j. The Hotel/Resort should be compliant of 3 Star Rating, should be comfortable and have luxurious ambience with free Parking Facilities etc.
 - k. Hotel owner may submit bids for consumption of 500 nights for Ooty location, and on utilization of 500 nights, with a provision for renewal. The Hotel could either be owned or leased/licensed or tied-up entities. Each bidder should have hotels/Resorts at least at Ooty Location.
 - l. Each Room should accommodate maximum 2+2 or family of four with one extra bed and should provide free bottled water and tea / coffee maker etc.
 - m. Hotel/Resort rate should be fixed on night basis & rate quoted per room per night shall be same for Normal Period & Vacation Period (Long Holidays, Weekends and Festival seasons like Diwali & Christmas)
 - n. The New India Mutual Benefit Society of The New India Assurance Company Ltd. will intimate about booking nights prior to **90 days**. Confirmation of booking should be received by Mutual Benefit Society within 7 days.
 - o. Cancellation period will be before 3 weeks [**21 days**] to Holiday date.
 - p. Quotation needs to have Flat Rate per-night for all seasons.
2. Method of submitting Tenders: Tenders should be submitted only in sealed covers. Tender covers will have three parts. **Bidders can submit their bids on or before 20/06/2024 till 05:45 pm.**
- **First cover** – Technical Bid cover – This cover should contain Part I of application duly filled and signed by the bidder on all pages, along with necessary enclosures. The cover should be closed and sealed and super scribed as “Technical bid (as per Annexure A) for Holiday Home at location specified” and should also contain the name and address of the bidder on the cover.
 - **Second cover** – Financial Bid – This cover should contain Part II of the application duly filled and signed by the bidder/s in all pages. This cover should be closed and sealed and super scribed as “Financial Bid (as per Annexure B) for Holiday Home at location specified and should also contain the name and address of the bidder/s on the cover.

