



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

(भारत सरकार का उपक्रम)

THE NEW INDIA ASSURANCE COMPANY LTD.

(Govt. of India Undertaking)

पंजीकृत एवं प्रधान कार्यालय : न्यू इन्डिया एश्योरन्स बिल्डिंग, 87, महात्मा गांधी मार्ग, फोर्ट, मुंबई - 400 001.

Regd. & Head Office : New India Assurance Bldg., 87, M.G. Road, Fort, Mumbai - 400 001.

CIN No. L66000MH1919GOI000526



Phone : 022 2270 8100

022 2270 8400

Website : www.newindia.co.in

Tender No. 15 / Estate & Estab:24-25

3rd September 2024

Tender Notice

It is proposed to purchase Electrical materials like LED lights/tubes/bulbs/ fittings/Fans for the use at our Head Office premises situated at 87, M G Road, The New India Assurance Building, Fort, Mumbai 400 001.

Quotations are invited from Manufacturers, Suppliers, dealers and Electrical contractors for supply of LED light fittings and fans, subject to attached terms and conditions which are attached with this Tender Document.

Selection Criteria is to submit catalogs/details specifications of each items required in Price Bids i.e. for LED lights/tubes/bulbs/fitting/fans. Details are available on Company's website www.newindia.co.in.

e-Tenders should reach our portal www.tenderwizard.com/NIAEPROC on or before 19th September 2024 before 3.00 pm.

Vinay

(Chief Manager)

Establishment Department

081/air cond/24-25



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



Terms & Conditions

1. The tender forms is available at Air Conditioning Department, basement, The New India Assurance Building, 87, M. G. Road, Fort, Mumbai or can be down loaded from our Website, www.newindia.co.in.
2. **Price bids** of only qualified bidders will be opened.
3. The bidders are requested to submit sample of each LED lights or catalog called for the items.
4. The bidders should fill the tender in the same manner as specified.
5. The Company reserves the right to reject any or all tenders without assigning any reason.
6. Pay Order/ DD of amount of Rs.10,000/- as an EMD (Earnest Money Deposit) or Declaration should be submitted. It will be retained for a period of performance guarantee i.e. for two year of successful bidder or submit **Bid Security Declaration**.
7. The **E.M.D.** shall be in form of D.D./ Pay order of any nationalized/ Scheduled Bank in favour of "The New India Assurance Co. Ltd." payable at Mumbai.
8. No interest will be paid for EMD amount.
9. EMD of unsuccessful bidders DD will be returned after selection of L1 bidder.
10. A tender fee of **Rs. 1000/- + 18% GST (Total Rs. 1180 /-)** in favor of "The New India Assurance Company Limited" payable at Mumbai is also to be submitted.
11. The selected bidder should supply the materials within **3 days** of Work Order.
12. No advance will be paid.
13. The bidder has to give a performance guarantee for a period of one years from the date of supply of LED lights/fans. During the guarantee period the bidder would be liable to replace the defective /non-functioning lights at its own cost.
14. Incomplete tender will be liable for rejection.
15. The rate shall include cost of materials (including drivers in case of LED lights), packing, delivery and transport etc.



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THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



16. The bidder having disputes/ legal cases/ arbitrations with the Company or any other PSU would not be considered.
17. The Rate Contract will be valid for 2 years.
18. Free delivery at our Head Office premises as and when required.
19. No minimum value criteria, as per requirement single item also should be delivered.
20. Tenders shall be submitted in 2 Bids System i.e. Technical Bid & Price Bid.
21. eTenders should reach our portal www.tenderwizard.com/NIAEPROC on or before 19th September 2024 before 3.00 pm.

Date

(Agreed the above terms & Conditions)
Signature of the Bidder with seal



SPECIAL INSTRUCTIONS TO BIDDERS FOR E-TENDERING

1. Tender document with detailed terms and conditions is available on our Website www.tenderwizard.com/NIAEPROC .Interested participants may download and participate in the tender as per the instructions given therein, on or before the due date of the tender. The tender should be submitted online through the e-Procurement system on www.tenderwizard.com/NIAEPROC
2. As a pre-requisite for participation in the tender, vendors are required to obtain a valid Digital Certificate of Class IIB (with both signing and encryption component) and above as per Indian IT Act from the licensed Certifying Authorities (For ex. N-codes, Sify, E-mudra etc.) operating under the Root Certifying Authority of India (RCIA), Controller of Certifying Authorities (CCA). The cost of obtaining the digital certificate shall be borne by vendor. In case any vendor so desires, he may contact our e-Procurement service provider M/s. Tender Wizard, for obtaining the Digital Signature Certificate.
3. Corrigendum / amendment, if any, shall be notified on the site www.tenderwizard.com/NIAEPROC. In case any corrigendum / amendment is issued after the submission of the bid, then such vendors, who have submitted their bids, shall be intimated about the corrigendum/amendment by a system-generated email (In case of open tender corrigendum / amendment will be on the public dash board and no mail will be fired for the vendor who has not participated by that time). It shall be assumed that the information contained therein has been taken into account by the vendor. They have the choice of making changes in their bid before the due date and time.
4. Vendors are required to complete the entire process online on or before the due date of the tender.
5. The Commercial/Price bid of only those vendors shall be opened whose Technical bid is found acceptable to us. The schedule for opening the price bid shall be advised separately.
6. Directions for submitting online offers electronically against e-Procurement tenders directly through internet:
 - i. Vendors are advised to log on to the website www.tenderwizard.com/NIAEPROC and arrange to register themselves at the earliest.
 - ii. The system time (IST) that will be displayed on e-Procurement web page shall be the time considered for determining the expiry of due date and time of the tender and no other time shall be taken into consideration.
 - iii. Vendors are advised in their own interest to ensure that their bids are submitted in e-Procurement system well before the closing date and time of bid. If the vendor



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



ends to change/revise the bid already entered, he may do so any number of times till the due date and

- iv. time of submission deadline. However, no bid can be modified after the deadline for submission of bids.
 - v. Once the entire process of submission of online bid is completed, the vendors are required to go on dashboard and take the print of the receipt as a proof of submitted bid.
 - vi. Bids / Offers shall not be permitted in e-Procurement system after the due date / time of tender. Hence, no bid can be submitted after the closing due date and time of the Tender.
 - vii. No manual Bids / offers shall be accepted.
7. **Once the Commercial/Price bids are opened, vendors can see the rates quoted by all the participating bidders by logging on to the portal under their user ID and password and clicking on other bid view.**
8. No responsibility will be taken by the e-Procurement service provider for any delay due to connectivity and availability of website. **They shall not have any liability to vendors for any interruption or delay in access to the site irrespective of the cause.** It is advisable that vendors who are not well conversant with e-tendering procedures, start filling up the tenders much before the due date /time so that there is sufficient time available with him/her to acquaint with all the steps and seek help if required so. Even for those who are familiar with this type of e-tendering, it is suggested to complete all the activities before due date. It should be noted that the individual bid becomes viewable only after the opening of the bid on/after the due date and time. Please be reassured that your bid will be viewable only to you and nobody else till the due date/ time of the tender opening. The non-availability of viewing before due date and time is true for e-tendering service provider as well as New India Assurance officials.
9. New India Assurance and/or the e-Procurement service provider shall not be responsible for any direct or indirect loss or damages and or consequential damages, arising out of the bidding process including but not limited to systems problems, inability to use the system, loss of electronic information etc. 10. In case of any clarification pertaining to e-Procurement process, the vendor may contact the following agencies / personnel:

S.N	Particulars	Company Name	Contact Details
1	For e-Tendering Support	Tender wizar	08040482100 Mr Lokesh H R 9923972175 Mr Sushant SP Lokesh.hr@etenderwizard.com
2	For Tender related Queries	The New India Assurance Co. Ltd	022-22708291



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



Annexure "A"

No	SCHEDULE – A	DETAILS ABOUT THE FIRM / ORGANISATION / COMPANY.
1	Name of the Company / Firm	
2	Permanent Address :	
3	Email Id. :	
4	Mobile no	
5	Description of the Company / Firm (Proprietary / Partnership etc.)	
6	Year of Establishment	
7	Number of years of experience in LED lights	
8	Name & Address of Partner/s (Please state of changes, if any, in partnership since the inception)	
9	Name & Address of Banker :	
13	Bank Account Number with Account type	
14	Details of Electrical Material desire to supply with its make	
15	Make of fans/ exhaust fans	
16	Make of LED lights	
17	Sample and catalogue for 20 watts retrofit LED tube lights. (to be fixed in place of 36 watts 4 feet Tube lights)	
18.	Sample and Catalog of 16 watts LED lamp (to be fixed in place of 36 watts 4 pin PL-L)	
19	Sample and catalog of 12 watts down lights square	



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



21	Catlog of 16 inch wall fan.	
22	Catlog of 12 inch table fans.	
23	PAN NO	
24	GST No.	
25	Details about any litigation / Arbitration proceedings taken up with present / previous clients / departments or any Government bodies.	
26	Has the applicant or any of his partner or previous firm been blacklisted or removed / demoted etc. from approved list of contractors by any organization. (Kindly answer Yes or No. If yes then give details)	
27	Any other additional information relevant to the evaluation of their pre-qualification	
28	1 : The bid will be liable for rejection / disqualification if found having given false information at any stage of selection / execution of work etc. 2. Company reserves the right to reject any bidder without stating any reasons	

Date:

Signature of the Bidder

With Company's Seal



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



Following documents are to be submitted for evaluation in Technical Bid

- 1) Catlogs of all the products called in Tender.
- 2) DD/PO of Rs.10,000/- of EMD or Bid Security Declaration, Attached with tender document
- 3)DD/PO of Rs.1180/- as a tender fee.
- 4) Signed copy of Terms and Condition.
- 5) Duly filled Annexure "A" with signature and stamp.

Date:

Signature of the Bidder

With Company's Seal



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



Specification of 20 watts LED tube lights

1. 20 watts LED tubes lights are required for retrofit into 36 watts Tube lights fittings.
2. Tube should be of 4 feet and 2 pin at both the end.
3. Dimension : 1215 x33x32
4. Input Voltage: 100-277 VAC
5. LED Efficiency: 110 lm/w +-5%
6. Colour Temperature: 6000-6500K

Make: Philips, Wipro, Syska, FortuneArt, GM Modular, Havels , Osram, Panasonic and GE

Specification of 20 watts LED tube

1. 16 watts LED tubes are required for retrofit into 36 watts PL-L (4 pin) Tubes fittings with minor change in wiring.
2. LED Tube should be of 4 pin at the one end.
3. Dimension : 410x40x30, 4. Input Voltage: 100-277 VAC
5. LED Efficiency: 110 lm/w +-5%
6. Colour Temperature: 6000-6500K

Make: Philips, Wipro, Syska, FortuneArt, GM Modular, Havels , Osram, Panasonic and GE

Specification of 12 watts LED Panel light (Square, recess mounted)

1. 12 watts square Panel lights recess mounted for office area in false ceiling.
2. Dimension : 6 inch X 6 inch (inner dimension)
3. Input Voltage: 100-277 VAC
4. LED Efficiency: 110 lm/w +-5%
5. Recess mounted
6. Square
7. Colour Temperature: 6000-6500K

Make: Philips, Wipro, Syska, FortuneArt, GM Modular, Havels , Osram, Panasonic and GE



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



Specification for 2 ft x 2 ft light panel

600 x 600 LED recessed mounted (LED 34-36 Watt 6000K-6500K in false ceiling

(code No.LHEEBP7CUL1W034, Havells LED Light.) , (Philips RC380B G2

LED28S-6500 PSU OD WH) 29 Watt or equivalent)

Input: 240 , 50Hz

IP-20, Ta: 45 0C.

LED Efficiency: 110 lm/w +-5%

Make:Philips, Wipro, Syska, FortuneArt, GM Modular, Havells , Osram, Panasonic and GE

Specification for pedestal fans

Stand fan (Pedestal) with sweep of 40 cm (400mm)

220-240 V, 50Hz ac., 1-Phase

Speed: 3

Make: Crompton, Orient

Specification of Table fan

Table fan

Sweep: 300mm, 30 cm

220-240 V, 50Hz ac., 1-Phase

Speed: 3

Make: Crompton, Orient

Specification for Wall fan

Wall fan (String Control)

Sweep: 300mm, 30 cm

220-240 V, 50Hz ac., 1-Phase

Speed: 3

Make: Crompton, Orient, Remi



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



Specification of exhaust fan

Exhaust fan , Shutter type fan (PVC)

Sweep: 8 inch,

220-240 V, 50Hz ac., 1-Phase

Make: Usha, Havells

Specification of exhaust fan

Exhaust fan , Heavy duty, Metal

Sweep: 9 inch blade size,

220-240 V, 50Hz ac., 1-Phase

Make: Crompton, Havells, Almanord

Specification of 22 watts LED Panel light (Square/round, recess mounted)

1. 22 watts square Panel lights recess mounted for office area in false ceiling.
2. Dimension : 6 inch X 6 inch (inner dimension)
3. Input Voltage: 100-277 VAC
4. LED Efficiency: 110 lm/w +-5%
5. Recess mounted
6. Square
7. Colour Temperature: 6000-6500K

Make: Philips, Wipro, Syska, FortuneArt, GM Modular, Havels , Osram, Panasonic and GE

Date:

Signature of the Bidder with Seal



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



PRICE BID

Sr.No.	Description	Qty	Amount exclusive of GST
1	Charges for supply of 20 watts LED tubes required for retrofit into 36 watts TL-D Tube lights fittings without changing wiring or minor change in wiring. Tube should be of 4 feet with 2 pin at both the end and as per specifications mentioned in tender.	One	
2	Charges for supply of 16 watts LED tubes required in place of 36 watts PL-L (4 pin) Tubes. LED Tube should be of 4 pin at the one end and as per specifications mentioned in tender.	One	
3.	Supply of 12 watts recess mounted square down lights as per specifications mention in tender.	One	
4	Supply of 22 watts recess mounted square/round down lights as per specifications mention in tender.	One	
5	9 w LED bulb required to fit in bulb holder BC type	one	
6.	600x600 (2ft x 2 ft) LED recess mounted 34-36 Watts	one	
7	20Watts (2000 Lumens) , 4 feet 6500K, LED Batten type light fitting (make: Philips, Crompton, Havells)		
8	400 mm sweep Pedestal (stand) fan	One	
9	300 mm sweep Table fan	One	
10	300 mm sweep Wall fan	One	
11	8 inch ,Shutter type exhaust fan	One	
12	9 inch Heavy duty Exhaust fan (metal body)	one	



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)



	Fluorescent lamps Ballast for 14 watts tubes 2x 24 w	one	
14	LED Driver for 12-15 Watts LED penal light	One	
15.	7 inch Heavy duty Exhaust fan (PVC body)	one	
16.	7 inch Heavy duty Exhaust fan (PVC body)	one	

Note: 1. Guarantee period of all the product should be for 12 month. During the guarantee period the bidder would be liable to replace the defective/non-functioning lights at its own cost.

2. The above rates should be without GST.

3. No additional charges will be paid for transportation, packing etc.

4. All the above luminaries rate should be with Drivers.

5. Order will be made as per requirement and not in bulk.

Date:

(Signature of bidder with seal)

(On Bidder's Letter Head)

Form of Bid Security Declaration

Date:-

**To,
Chief Manager
Estate and Establishment Dept.
Head Office,
The New India Assurance Company Ltd.
87, M.G. Road, Mumbai:- 400001**

**Name Of Work:- Tender for Supply of Electrical Materials at Head Office premises,
Mumbai**

I/We understand this Bid Security Declaration is in lieu of Bid Security (EMD) and I/We accept that if the bids are withdrawn or modified during the period of the validity, I will be suspended for one year from the date of issue of the suspension order.

Signature

Name:

Dated on _____ day of _____, _____

Seal of the contractor