

**Notice Inviting Applications for Empanelment of New Surveyors as per
Surveyors' Management Policy**

It may be noted that a uniform Surveyors' Management Policy (SMP), 2018 for all Public Sector General Insurance Companies (PSGIC) has been adopted by the Board of our Company. Detailed SMP has been uploaded in the Company website for reference.

The Company has decided to invite online applications for empanelment from interested Surveyors in the standard application format (**Annexure-I**) from **01.11.2023**. **The last date of receipt of application is 15.12.2023(Friday)**. Applications pertaining to **West Zone*** should be sent to **smp.ho@newindia.co.in** along with the supporting documents. No physical application will be entertained.

The following points may be noted in this regard:

1. Online applications are invited for empanelment of Surveyors by our Company depending upon requirement under SMP.
2. The Empanelment of surveyors will be done as per requirement of the company.
3. Existing Surveyors on the panel of any one or more of the PSGICs namely **National Insurance Company Ltd, The New India Assurance Company Ltd., The Oriental Insurance Company Ltd. and United India Insurance Company Ltd.** need not apply again.
4. Applying for additional LOBs applicable only for existing empanelled surveyors (**refer S.NO 11 Annexure-I**).
5. While sending applications for empanelment of Surveyors to our Mail Id, the applicant has to send following documents.
 - a. IRDAI License copy
 - b. IISLA Membership(Student Membership not admissible)
 - c. Proof of Date of Birth
 - d. Qualification Certificates- Academic, Professional, Insurance (From Insurance Institute of India)
 - e. Experience Certificate (from Senior Surveyor, if any)
 - f. Proof of empanelment with any other General Insurance Company (if any) as independent surveyor
 - g. Proof of existing empanelment with PSUs.(For additional LOBs only)
 - h. Any other relevant document
6. Any application, incomplete in any manner, is liable to be rejected without any further correspondence in this regard.
7. The selection of Surveyor will be based on an interview process. Mere eligibility, filing application and attending interview does not confer any right on the part of the applicant (Licensed surveyor) to be empanelled.
8. For further details regarding empanelment process, the applicants are advised to go through the SMP.

(GENERAL MANAGER)

***West Zone (States & UT):** Maharashtra, Gujarat, Madhya Pradesh, Chhattisgarh, Goa, Dadra & Nagar Haveli, Daman & Diu.